



Quick Reference Guide...

Terra Nova Yacht Club (TNYC) is a place for individuals and families to enjoy boating, relax, enjoy time with friends, and is primarily focused on people spending quality time at one of the most beautiful yacht clubs in the province. TNYC is reflective of the diversity and quality of its members and this translates into a Club that is proud and enjoys strong member commitment, a commitment that has sustained the Club for decades. TNYC is all about community, one that fosters a deep belief in making TNYC the best it can be.

Notes: TNYC is a club, not a marina. Everyone is expected to contribute at TNYC. Historically, Club members have offered willingly of their time, expertise and resources in whatever way they can. This has resulted in a Club with an enhanced infrastructure, beautiful grounds and location offered at an annual price point for membership that is more affordable because of the member investment. TNYC responsibility is delineated by the Clubhouse and associated property (Deck, Shed, Lawn, Mast Crane, Mast storage areas, club parking, and TNYC assigned berths (finger piers). Scope associated with Harbour operations, docks, fuel, boat storage, travel lift, etc. are governed by the Holyrood Marina Park Corporation (HMPC).

1. **Participation;** The Club organizes a number social events during the summer season. While these events are optional, they offer great social benefits for members. See our master schedule for upcoming operations, events, and activities. For those interested in a next level of involvement at TYC, members are encouraged to consider serving as a member of the Board of Directors, or as a member of a committee – governance, or strategic planning, for example. Attending the Spring and Fall General Meetings is an opportunity to offer opinions and suggestions.
2. **Vessel Lift-in/out;** this is a scheduled activity and members (or their proxy) are to attend the full day in which their vessel is booked.
3. **Mast Operations;** this is a scheduled activity and members (or their proxy) are to attend the full day in which their vessel is booked.
4. **Code of Conduct;** Every member and employee of TNYC has a right to be treated with respect and dignity and a responsibility to treat others the same way.
5. **Members' Guests and Children;** Members will be responsible for their guests and children at all times
6. **Smoking;** Smoking is not permitted in the Clubhouse
7. **Pets;** well-behaved dogs are welcome on the TNYC outdoor patio, provided that they are leashed and within arm's reach of their owner/caretaker at any given time. Pets must be on a leash and under control at all times whilst on the lower Club property (lawns adjacent to the Clubhouse, parking lots and docks). Owners must "stoop and scoop" and place waste, which is bagged and securely tied, in designated outside receptacles.
8. **Clubhouse Access;** facilities at TNYC are reserved for the exclusive use of TNYC members; keys provided to members must be protected and not copied/shared.
9. **Kitchen;** Members may use the kitchen facilities. Members are expected to wash and store any Club dishes and utensils used and to leave the kitchen and dining areas clean. All garbage is to be placed in the garbage containers provided.
10. **Washroom;** use of washroom facilities at TNYC is reserved for the exclusive use of TNYC members, and patrons of TNYC or its contractors. General public access to washrooms is not permitted
11. **Internet;** Wi-Fi access and passwords are provided exclusively for TNYC members and must not be shared
12. **Garbage;** a) Non-toxic garbage should be bagged and placed in the containers provided. Ensure that the lids are firmly closed. b) Members are encouraged to take their recyclable waste home for disposal through their own municipal recycling programs.
13. **Disposal of Used Oil, Paint and Other Environmental Hazards** a) THE DUMPING OF FUEL, OIL OR ANY OTHER POLLUTANT ONTO THE GROUNDS OR INTO THE HARBOUR IS PROHIBITED. b) Members are responsible for the handling and disposal of their own used oil or fuel products, paint scrapings and solvents in an environmentally

sound manner. TNYC cannot be responsible for disposing of such products. c) All toxic substances, including paint, batteries and other environmentally hazardous materials, must be removed from the Club grounds and be disposed of at a legally designated hazardous waste disposal site. The garbage facility at TNYC is not to be used for the disposal of toxic substances.

14. **Flammable Goods;** a) Care should be taken when storing flammable goods such as gasoline, diesel fuel, propane or any type of Varsol™-type paints. b) Propane tanks should be stored above deck or in lockers that are vented downward to the exterior and special care should be taken to check for leaks from internal lines to stoves, refrigerators and other appliances
15. **Navigating within Harbour Limits;** a) vessels should leave no wake large enough to disturb or damage other boats, b) all vessels and dinghies with outboards shall be operated only at a speed adequate to provide steerage way, and c) a good lookout is to be kept at all times, particularly for other boats manoeuvring, and personnel
16. **On the Docks;** Vessels are to be moored “properly & adequately” in assigned slips such that passageway along the main docks is not obstructed. All lines should be kept ship shape, and halyards kept quiet.
17. **Access (Vessel);** If emergency entry to a member’s vessel is necessary (i.e. Fire) and keys are not available, bolt cutters may be used with the cost of entry borne by the owner.
18. **Noise;** the privacy of others is to be respected, do not disturb them with loud music or party noise.
19. **Dock Vacancy;** Members MUST advise the Wharf Chair if they are vacating their berths for an extended period of time
20. **Masting Crane;** the masting crane is for the use of Club members only and is to be used only under the direct supervision of a qualified Mast Lift Leader. This facility must be booked in advance, and under full compliance with Mast Lift Operating Procedures.
21. **Shore Power;** always connect your shore power cable to your vessel first, before connecting the other end to the power pedestal. When disconnecting, always disconnect from the pedestal first. Never permit any portion of your shore power cable to touch the water. Please DISCONNECT shore power when not attending your vessel for extended periods of time.
22. **Berth assignments;** assignment of berths to Members is the prerogative of the Board (Wharf Chair). Berths are assigned in the interest of the best utilization of facilities, which may require the re-assignment of boats to other berths from time to time. This will be done in consultation with the members affected.
23. **Dinghies;** Dinghies are to be stowed in such a manner that they do not obstruct the passage of others or present a hazard. Specifically, dinghies stored “in-water” should not extend past or cause their boat to extend past the end of their assigned finger.
24. **Vessel Insurance Policy;** Anyone using the TNYC assigned berths, storage area and/or moorings is required to have adequate insurance coverage in place.
25. **Important Links...**
 - a. Holyrood Fire Dept. [\(709\) 229-7278](tel:709-229-7278)
 - b. Holyrood RCMP: [\(709\) 229-3892](tel:709-229-3892)
 - c. TNYC Web Page: <https://tnyc.ca/>
 - d. TNYC Facebook Page: <https://www.facebook.com/groups/1179399145923645>
 - e. TNYC general email (specify Treasurer, Wharf Chair, or Maintenance Chair): tnyc@tnyc.ca
 - f. Holyrood Tides: <https://www.waterlevels.gc.ca/en/stations/925>
 - g. Holyrood Marina Supervisor (in season): Tel: [709-229-4348](tel:709-229-4348) / HolyroodMarinaSupervisor@gmail.com